

**City College, Birmingham Corporation**  
**Finance & General Purpose Committee Meeting**  
**Monday 28<sup>th</sup> June 2010, 5.30 pm – 7.00 pm**  
**at**  
**Fordrough Campus**  
**in the conference room**

**AGENDA**

|                       |  | <b>Paper &amp;<br/>Page No:</b>                       | <b>Indicative<br/>timing</b> |
|-----------------------|--|---|------------------------------|
| 1.                    | Declaration of Interests <b>(Chair)</b>  |   | (1 min)                      |
| 2.                    | Apologies <b>(Clerk)</b>   |   | (1 min)                      |
| 3.                    | Minutes of the Finance & General Purposes Committee meeting held on 4 <sup>th</sup> May 2010 <b>(Chair)</b>  | Paper 1<br>Pages 3-11<br><b>(Approval)</b>            | (2 mins)                     |
| 4.                    | Matters arising from the minutes <b>(Chair)</b>  |   | (2 mins)                     |
| 5.                    | Finance & General Purposes Action List as at 28 <sup>th</sup> June 2010 <b>(Chair)</b>   | Paper 2<br>Pages 12-14<br><b>(Monitoring)</b>         | (2 mins)                     |
| <b><u>Finance</u></b> |  |   |                              |
| 6.                    | Finance and Funding Report (includes Management Accounts, LSC Funding against Targets, Funded Project and Franchise & Partnership) <b>(Jillian Taylor)</b> | Paper 3<br>Pages 15-15.30<br><b>(Monitoring)</b>      | (10 mins)                    |
| 7.                    | Budget for 2010/2011 and Projections for 2011/2012, 2012/2013 <b>(Jillian Taylor)</b>  | Paper 4<br>Pages 16-16.62<br><b>(Recommendation)</b>  | (15 mins)                    |
| 8.                    | Franchise & Partnership Provision for 2010/2011 and Model Contracts for 2010/2011 <b>(Jillian Taylor/Ghulam Vohra)</b>                                     | Paper 5<br>Pages 17-50<br><b>(Committee Approval)</b> | (3 mins)                     |
| 9.                    | Pay Award 2009/2010 <b>(Stuart Cutforth)</b>   | Paper 6<br>Pages 51-52<br><b>(Recommendation)</b>     | (3 mins)                     |
| 10.                   | Interim International Report – March 2010 – May 2010 <b>(Anthony Gribben/Peter Sezell)</b>   | Paper 7<br>Pages 53-56<br><b>(Monitoring)</b>         | (3 mins)                     |

## Estates

11. Report from the Director of Property (**Phil Forrest**) Paper 8 (5 mins)  
Pages 57-68  
*(Information/Approval)*
- Sustainability and Environmental Protection Policy

## Human Resources

12. Human Resources Update (**Ranjna Parmar**) Paper 9 (5 mins)  
Pages 69-69.4  
*(Monitoring)*
- Pay Policy – Review
  - Criminal Records Bureau – Checking Policy
  - Grievance Procedure
13. Health and Safety Manager's Report (**Gerry Begley**) Paper 10 (3 mins)  
Pages 70-73  
*(Monitoring)*
14. Notes of the Safety Committee meeting held on 10<sup>th</sup> May 2010 (**Stuart Cutforth**) Paper 11 (1 min)  
Pages 74-79  
*(To note)*

## Committee Items

15. Evaluation of Finance & General Purposes Committee Meetings 2009/2010 – Annual Review (**Clerk**) Paper 12 (5 mins)  
Pages 80-81  
*(Monitoring)*
16. Review of Finance & General Purposes Committee Terms of Reference/Self Assessment of Performance & Set Targets for 2010/2011 (**Clerk**) Paper 13 (5 mins)  
Pages 82-87  
*(Review/Committee Approval)*
17. Finance & General Purposes Committee Terms of Reference 2009/2010 – Review (**Clerk**) Paper 14 (3 mins)  
Pages 88-92  
*(Review/Committee Approval)*
18. Any other business (**Chair**) Paper 15 (5 mins)  
Pages 93-94.14  
*(Committee Approval)*
- 18.1 Associate Partnership (**Jillian Taylor**)
- 18.2 Golden Hillock and Saltley Children's Centres (**Jillian Taylor**) Paper 16 (5 mins)  
Pages 95-113  
*(Committee Approval)*
19. Date and time of next meeting *(Approval)* (1 min)  
Monday 4<sup>th</sup> October 2010, 5.30 pm, Fordrough Campus, in the conference room (**Chair**)
20. **Meeting Evaluation Form** *To be completed prior to leaving the meeting*