

City College, Birmingham Corporation

Special Audit Committee Meeting

**Tuesday 25th January 2011, 4.00 pm – 5.00 pm
at
Fordrough Campus
in the Conference Room**

MINUTES

Present: Mrs Kate Hartigan (Chair) – Independent member
Mr Ahsan Ul Haq – Independent member
Mr Ian Richards – Independent member

In Attendance: Mrs Debbie Cole – Clerk to the Corporation
Mr Stuart Cutforth – Principal
Mrs Jillian Taylor – Director of Finance

1. Declaration of Interests

01.11A The Chair asked if anyone wished to declare an interest. Mr Haq declared an interest in South Birmingham College, his employer, and a Trustee of Golden Hillock Mosque.

2. Apologies

02.11A Apologies were received from Ms Coke and Ms Harrison.

3. Final PFA Report

03.11A The Principal explained that PFA had issued the final report following receipt of the college's action plan. He stated that the report had not changed from the draft factual accuracy report, which was discussed at the previous meeting by members.

04.11A **Resolution: members unanimously agreed to receive the Final PFA report.**

4. Financial Management Control Evaluation (FMCE)

05.11A The Director of Finance explained that the grades within the report had been amended following the PFA review and receipt of the PFA suggested amendments.

06.11A The Chair reminded members that the college had completed the FMCE bearing in mind the improvements made over the twelve month period. However PFA had graded from the point of view that for five months of the year the college was inadequate and therefore should amend the grades to reflect this.

07.11A The Chair commented that at the time of completing the next FMCE the college would have the evidence to see the significant progress made and the grades will reflect this.

08.11A **Resolution: members unanimously agreed to approve the amended graded Financial Management Control Evaluation (FMCE).**

5. Any other business

09.11A There was no further business.

6. Date and time of next meeting

10.11A Members agreed that the next scheduled meeting would take place on Thursday 3rd February 2011, 5.30 pm, Fordrough Campus, in the conference room.

The meeting closed at 4.50 pm.