

City College, Birmingham Corporation
Audit Committee Meeting
Wednesday 25th November 2009, 5.30 pm
at
Fordrough Campus
in the conference room

AGENDA

	Paper & Page No:	Indicative timing
1. Declaration of Interests		(1 min)
2. Apologies		(2 mins)
3. Minutes of the Audit Committee meeting held on 15 th September 2009 (Chair)	Paper 1 Pages 3-12 (Approval)	(2 mins)
4. Matters arising from the minutes		(5 mins)
5. Audit Committee Action List as at 25 th November 2009 (Chair)	Paper 2 Pages 13-16 (Monitoring)	(5 mins)
6. Internal Audit Plan 2009/2010 (Ian Ratcliffe – PWC)	Paper 3 Pages 17-20 (Approval)	(5 mins)
7. Periodic Review of Internal Audit Reports (Clerk)	Paper 4 Pages 21-27 (Information / Monitoring)	(5 mins)
8. College Registers and External Audit Update (Anthony Gribben)	Paper 5 Page 28 (Information / Monitoring)	(5 mins)
9. Monitoring of Targets Report (MoTs) (Anthony Gribben)	Paper 6 Page 29 (Information / Monitoring)	(5 mins)
10. Operating and Financial Review and Financial Statements for year ended 31 st July 2009 (KPMG/Peter Ryley)	Paper 7 Page 30 (Information)	(5 mins)
11. Financial Statements & Regularity Audit Management Letter for year ended 31 st July 2009 (KPMG/Peter Ryley)	Paper 8 Page 31 (Recommendation)	(5 mins)
12. Financial Management and Control Evaluation (FMCE) 2008/2009 (Peter Ryley/Clerk)	Paper 9 Page 32 (Committee Approval)	(5 mins)

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| 13. | Statements of Auditing Standards
(Clerk) | Paper 10
Pages 33-35
(Recommendation) | (2 mins) |
| 14. | Annual Risk Management Report 2008/2009
(Paul Capener/Clerk) | Paper 11
Pages 36-48
(Recommendation) | (15 mins) |
| 15. | Any other business (Chair) | | (2 mins) |
| 16. | Date and time of next meeting
Tuesday 2 nd February 2010, 5.30pm at Fordrough
Campus, in the conference room. | (Approval) | (2 mins) |

Confidential Items

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| 17. | Confidential Minutes of the Audit Committee meeting
held on 15 th September 2009 (Chair) | Paper 12
Pages 49-52
(Approval) | (2 mins) |
| 18. | Any other Confidential Business (Chair) | | |
| 19. | <i>Closed session discussion</i>
<i>(Auditors & Committee Members only)</i> | | |
| 20. | Meeting Evaluation Form (Clerk) | <i>To be completed prior to
leaving the meeting</i> | |