

City College, Birmingham Corporation

**Audit Committee Meeting
Tuesday 27th April 2010, 9.00 am
at
Fordrough Campus
in the Conference room**

AGENDA

	Paper & Page No:	Indicative timing
1. Declaration of Interests		(1 min)
2. Apologies		(2 mins)
3. Minutes of the Audit Committee meeting held on 2 nd February 2010 (Chair)	Paper 1 Pages 3-12 (Approval)	(2 mins)
4. Matters arising from the minutes		(5 mins)
5. Audit Committee Action List as at 27 th April 2010 (Chair)	Paper 2 Pages 13-15 (Monitoring)	(5 mins)
6. Internal Audit Progress Report (Ian Ratcliffe – PWC)	Paper 3 Page 16 (Approval)	(5 mins)
7. Internal Audit Reports		
7.1 IT Systems (Ian Ratcliffe – PWC)	Paper 4 Pages 17-35 (Information / Monitoring)	(3 mins)
7.2 Franchise & Partnerships (Ian Ratcliffe – PWC)	Paper 5 Pages 36-50 (Information / Monitoring)	(5 mins)
7.3 Corporate Governance (Ian Ratcliffe – PWC)	Paper 6 Pages 51-63 (Information / Monitoring)	(3 mins)
7.4 Procurement (Ian Ratcliffe – PWC)	Paper 7 Pages 64-75 (Information / Monitoring)	(3 mins)
7.5 Risk Management (Ian Ratcliffe – PWC)	Paper 8 Page 76 (Information / Monitoring)	(5 mins)

7.6	Health & Safety (Ian Ratcliffe – PWC)	Paper 9 Pages 77-99 <i>(Information / Monitoring)</i>	(5 mins)
8.	Periodic Review of Internal Audit Reports (Debbie Cole)	Paper 10 Pages 100-103 <i>(Information / Monitoring)</i>	(2 mins)
9.	Risk Management Report & Register 2009/2010 (Jillian Taylor)	Paper 11 Page 104-119 <i>(Information / Monitoring)</i>	(5 mins)
10.	Risk Management Framework (Jillian Taylor)	Paper 12 Pages 120-145 <i>(Recommendation)</i>	(5 mins)
11.	Registers & External Audit Issues (Anthony Gribben)	Paper 13 Page 146 <i>(Information / Monitoring)</i>	(5 mins)
12.	Monitoring of Targets Report (Anthony Gribben)	Paper 14 Page 147 <i>(Information)</i>	(5 mins)
13.	Performance Indicators for all auditors (Debbie Cole)	Paper 15 Pages 148-153 <i>(Review/Approval)</i>	(2 mins)
14.	Any other business (Chair)		
14.1	Departmental Risk Register – IT Department (Debbie Cole)	Paper 16 Pages 154-158 <i>(Information)</i>	(5 mins)
15.	Date and time of next meeting Tuesday 29 th June 2010, 5.30pm	<i>(Approval)</i>	(2 mins)
16.	Meeting Evaluation Form (Clerk)	<i>To be completed prior to leaving the meeting</i>	